

## TRAINING CALENDAR 2022



Effective Business Writing Skills	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Effective Business Writing Skills		23rd - 24th										
Self-Mastery Series												
Introduction to Emotional intelligence		9th			11th			10th		12th		
Emotional Intelligence Module 2			8th 9th		4th 5th	7th - 8th			6th 7th			6th 7th
Introduction to Leadership Series		4th		5th			1st			4th		
Introduction to Coaching your people to higher performance (Two Days)			2nd - 3rd			2nd - 3rd			1st - 2nd			
Time Management, Goal Setting Strategies		15th 16th			17th 18th			16th 17th			15th 16th	
Personal Effectiveness Series			16th - 17th			15th 16th			14th - 15th			8th 9th
Professional Presentation Skills		17th 18th			19th - 20th			18th 19th			17th - 18th	
Leadership Series												
Critical Thinking and Executive Intelligence			31st			30th			30th			11th
Using Colour Energies for Success		25th			27th			26th		27th		
Etiquette Essentials For Today's Executive				20th - 21st			20th - 21st			27th - 28th		1st 2nd